

**CANADA
PROVINCE DE QUÉBEC
MRC ARGENTEUIL
MUNICIPALITÉ DU CANTON DE HARRINGTON**

BY-LAW NUMBER 296-2022 CONCERNING THE SALARIES OF ELECTED MUNICIPAL OFFICIALS

WHEREAS the Act respecting the remuneration of elected municipal officials (RLRQ c T-11.001) determines the powers of Council with respect to setting the remuneration of elected municipal officials.

WHEREAS Council wishes to adopt a by-law concerning the remuneration of elected municipal officials, more specifically the remuneration of the deputy mayor and municipal councillors.

WHEREAS the territory of the Municipality of the Township of Harrington is already governed by a by-law on the remuneration of elected municipal officials, but, in the opinion of the Council, it is necessary to update said by-law.

WHEREAS Section 2 of the Act respecting the salaries of elected municipal officials states that the by-law may be retroactive to January 1 of the year in which it comes into force.

WHEREAS a notice of motion of the present by-law was duly given at the regular Council meeting held on November 14, 2022.

WHEREAS the draft by-law relating to the present by-law was tabled at the council meeting of November 14, 2022.

WHEREAS there is a particular procedure related to the coming into force of this by-law of Article 9 of the Act respecting the salaries of elected municipal officials.

FOR THESE REASONS,

IT IS MOVED BY Councillor Robert Dewar

AND CARRIED THAT Council adopt by-law number 296-2022 concerning the salaries of elected municipal officials.

ADOPTED UNANIMOUSLY

Acting Mayor Richard Francoeur and all municipal councillors vote in favour of this resolution.

THE COUNCIL OF THE MUNICIPALITY OF THE TOWNSHIP OF HARRINGTON ENACTS AS FOLLOWS:

ARTICLE 1: Preamble

The preamble forms an integral part of the present regulations as if it were reproduced in full below.

ARTICLE 2: Purpose

This by-law establishes an annual base remuneration for the Deputy Mayor and Councillors of the Municipality of the Township of Harrington for fiscal year 2022 and subsequent fiscal years.

ARTICLE 3: Remuneration of the Acting Mayor

The acting mayor's basic annual remuneration is set at \$10,048 for the 2022 fiscal year.

In the event that the Acting Mayor replaces the Mayor for more than thirty days, the Acting Mayor will be entitled, from that time until the replacement ceases, to an annual base remuneration of \$23,118 for the 2022 fiscal year.

ARTICLE 4 : Remuneration of other Council members

The basic annual remuneration of members of the Municipal Council, other than the Mayor or Deputy Mayor, is set at \$7,367 for the fiscal year 2022.

ARTICLE 5 : Expense allowance

In addition to the above remuneration, each elected official will be entitled to an expense allowance equal to half the amount of the remuneration, up to the maximum provided for in Article 19 of the Act respecting the remuneration of elected municipal officials.

ARTICLE 6: Indexation and revision

The remuneration established by the present by-law will be indexed upwards, for each financial year beginning after its entry into force.

Indexation consists in increasing, for each fiscal year, the amount applicable for the previous fiscal year by a percentage corresponding to the rate of change in the consumer price index for the previous year, taking as a base the index established for all of Quebec by Statistics Canada.

ARTICLE 7 : Compensation for exceptional circumstances

The acting Mayor or each Councillor may receive payment of compensation for loss of income incurred in the performance of his duties if each of the following conditions are met:

- a) a state of emergency is declared in all or part of the Municipality's territory pursuant to the Civil Protection Act (R.L.R.Q., c. S-2.3).
- b) the acting mayor or councillor must manage, coordinate or otherwise participate in interventions to be carried out by the Municipality as a result of this event.
- c) the acting mayor or councillor must be absent from work for a consecutive period of more than four (4) hours and suffers a loss of income during this period of absence.

The maximum amount to which the acting mayor or councillor is entitled is \$400 per day and \$12,000 per municipal fiscal year.

The acting mayor or councillor must submit his or her claim in writing to the municipality, accompanied by supporting documents indicating the event giving rise to the payment, the amount of lost revenue and the amount of compensation claimed.

The claim for compensation must be submitted within 90 days of the end of the event giving rise to the loss of income.

The payment of any compensation must be decided by the Board.

ARTICLE 8: Compensation for court attendance

The acting mayor or councillor called to act as a witness in a trial involving the Municipality for events that occurred while he was in the performance of his duties is entitled to compensation of \$75 for half a day and \$150 per day for the time required to testify. The municipality reimburses the acting mayor or councillor for all living and travel expenses incurred during the trial.

The payment of this compensation and of living and travel expenses does not require prior approval by Council.

ARTICLE 9: Reimbursement of expenses

In order to carry out, in the exercise of his duties, an act which results in an expense on behalf of the Municipality, with the exception of the compensation provided for in Article 8, a Councillor must receive prior authorization from Council to carry out the act and to consequently spend an amount not exceeding that set by Council.

However, the acting mayor is not required to obtain this prior authorization when acting in the performance of his or her duties, if the acting mayor replaces the mayor for more than thirty days. The same applies to the Council member designated by the acting mayor to replace him/her when it is impossible for him/her to represent the Municipality.

All other expenses incurred on behalf of the municipality are reimbursed to the acting mayor or councillor having been previously authorized, for the actual amount of the expense, provided there are sufficient credits in the budget to cover the reimbursement, and this, upon presentation of supporting documents.

The acting mayor or councillor who uses a personal vehicle for authorized travel outside the municipality in the performance of his or her duties receives compensation based on the automobile expense allowance rate established by the Canada Revenue Agency for the reference year.

ARTICLE 10 : Payment of salaries to elected municipal officials

Elected officials' salaries will be paid on a monthly basis.

ARTICLE 11 : Repeal

This bylaw replaces the following articles of bylaw number 284-2018:

Article 4: Remuneration of the acting mayor

Article 5: Remuneration of other Council members.

The present by-law also replaces all provisions of by-law number 284-2018 concerning the acting mayor and councillors.

ARTICLE 12 : Entry into force and publication

The present by-law takes effect on January 1, 2022.

These regulations shall come into force in accordance with the law.

December 13, 2022

Certified copy

**France Bellefleur, CPA, CA
General Manager
and Clerk-Treasurer**