

Minutes of the regular council sitting of the Municipality of the Township of Harrington held at the Valley of Harrington Community Center located at 420, Harrington Road on August 14<sup>th</sup>, 2023, at 7:00 p.m.

Present and forming a quorum under Mayor Gabrielle Parr, councillors Chantal Scapino, Julie James, Gerry Clark, Richard Francoeur, Robert Dewar and Daniel St-Onge.

The assistant director general and assistant clerk-treasurer Mathieu Dessureault is present.

### **Agenda**

- 1. Opening of the sitting**
- 2. Points of information of the mayor**
- 3. Adoption of the agenda**
- 4. Points of information of the councillors**
- 5. Question period**
- 6. Approval of minutes**
  - 6.1 Extraordinary sitting of July 9<sup>th</sup> 2023
  - 6.2 Ordinary sitting of July 10<sup>th</sup> 2023
  - 6.3 Extraordinary sitting of July 17<sup>th</sup> 2023
- 7. Financial and administrative management**
  - 7.1 Filing of the report of authorized expenses by the direction general and the directors of departments
  - 7.2 Acceptance of accounts payable and accounts paid for the month of July 2023
  - 7.3 Filing of the July 2023 financial report
  - 7.4 Transaction in settlement of a termination of employment
  - 7.5 Renewal of the contract of Ms. Lucie Côté, director of Finance
  - 7.6 Authorization for the issuance of a Caisse Desjardins d'Argenteuil VISA credit card for the assistant director general and assistant clerk-treasurer
  - 7.7 Nomination of director general by interim
  - 7.8 Support for the Harrington Valley Community Center's request under the New Horizons for Seniors Program
  - 7.9 Authorization of a deposit by the MRC d'Argenteuil aimed at sharing a professional resource in communication and graphic design

within the framework of the Regions and Rurality Fund – Part 4 – Support for intermunicipal cooperation

7.10 Authorization to the MRC d'Argenteuil to submit a financial request under component 4 of the Regions and Rurality Fund (FRR) of the Ministry of Municipal Affairs and Housing, which is entitled Support for the vitalization and to intermunicipal cooperation, to finance a consolidation study on the management of residual materials

7.11 To authorize repair work on the roof of the town hall

## **8. Public work**

8.1 Local road assistance program – Authorization to sign an agreement with the Ministère des Transports concerning the granting of financial assistance under the local road assistance program – Local road maintenance component (PAVL) 2023

8.2 Authorization to pay the costs related to the work to relocate the telecommunication poles on Lac des Esclaves Road

8.3 To authorize repair, reloading and improvement work on the Harrington Road Gamble Mines portion

## **9. Urbanism and environmental hygiene**

9.1 Municipal Inspector – Isaac Donald Makoua – application of all regulations

9.2 Subdivision application number 2023-10012 Lots: 6 067 996 and 6 068 107

## **10. Question period**

## **11. Closing of the sitting**

### **1. Opening of the sitting**

Mayor Gabrielle Parr welcomes everyone. The quorum being established, she declares the regular sitting open at 7:00 p.m. and adds that the recording of the sitting is in progress.

### **2. Points of information of the mayor**

Mayor Gabrielle Parr informs those present about certain files and the activities in which she participated during the month of July 2023.

### **3. Adoption of the agenda**

It is moved by councillor Gerry Clark

And carried that the agenda be adopted as presented.

**ADOPTED UNANIMOUSLY**

#### **4. Points of information of the councillors**

Councillors inform those present about certain files and the activities in which they participated during the month of July 2023.

#### **5. Question period**

The mayor answers the questions addressed to her by the citizens present at the sitting.

#### **6. Approval of minutes**

**2023-08-R175**

##### **6.1 Extraordinary sitting of July 9<sup>th</sup> 2023**

**TAKING NOTICE** that a copy of the minutes was given to each member of the municipal council;

**CONSEQUENTLY,**

It is moved by councillor Gerry Clark

And carried to adopt the minutes of the extraordinary sitting of the municipal council held on July 9<sup>th</sup>, 2023.

**ADOPTED UNANIMOUSLY**

**2023-08-R176**

##### **6.2 Ordinary sitting of July 10<sup>th</sup> 2023**

**TAKING NOTICE** that a copy of the minutes was given to each member of the municipal council;

**CONSEQUENTLY,**

It is moved by councillor Julie James

And carried to adopt the minutes of the regular sitting of the municipal council held on July 10<sup>th</sup>, 2023.

**ADOPTED UNANIMOUSLY**

**2023-08-R177**

##### **6.3 Extraordinary sitting of July 17<sup>th</sup> 2023**

**TAKING NOTICE** that a copy of the minutes was given to each member of the municipal council;

**CONSEQUENTLY,**

It is moved by councillor Gerry Clark

And carried to adopt the minutes of the extraordinary sitting of the municipal council held on July 17<sup>th</sup>, 2023.

**ADOPTED UNANIMOUSLY**

**7. Financial and administrative management**

**7.1 Filing of the report of authorized expenses by the direction general and the directors of departments**

The reports of expenses authorized by the direction general and by the directors of services for the month of July 2023 are filed.

2023-08-R178

**7.2 Acceptance of accounts payable and accounts paid for the month of July 2023**

It is moved by councillor Gerry Clark and carried to approve the accounts and salaries paid for the month of July 2023 and the accounts payable, as presented below, and to authorize their payment.

**Paid accounts (checks issued July 2023)**

Hydro Québec	80.16 \$
Desjardins Sécurité Financière	7 181.96 \$
Bell Mobilité	113.80 \$
Services de Cartes Desjardins	873.03 \$
Hydro Québec	1 453.26 \$
Transport Larivière et Fils	2 892.20 \$
OBV RPNS	9 761.23 \$
Heather-Anne MacMillan	45.36 \$
Hydro Québec	2 250.96 \$
Retraite Québec	380.67 \$
Bell Canada	312.03 \$
France Bellefleur	705.28 \$
Mathieu Dessureault	75.00 \$
Financière Banque Nationale	852.76 \$
FTQ	809.24 \$
Desjardins Sécurité Financière	7 656.00 \$
CUPE Local 4852	542.39 \$

**Salaries paid (checks issued July 2023)**

Salaires pour les employés	49 673.33 \$
Salaires pour les élus	7 693.40 \$
Salaires pour les pompiers	2 365.62 \$
Receveur Général du Canada	11 769.05 \$
Ministère du Revenu du Québec	24 400.82 \$
CSST	1 343.20 \$

**Accounts to be paid (checks to be issued in August 2023)**

Association Lac Agnes	546.14 \$
Réjean Beaulne Excavation Inc.	344.93 \$
Waste Management	9 205.55 \$
Municipalité de Boileau	1 14000 \$
Urbacom	2 124.74 \$
J. René Lafond Inc.	368.35 \$
Service d'Échange Rapidgaz Inc.	379.42 \$
S.T.A.R.	287.44 \$
Fonds Information Foncière	120.00 \$
Pilon & Ménard, Huissiers de Justice Inc.	114.89 \$
Villemaire Pneus et Mécanique	1.86 \$
Centre du Camion – Succ. St-Faustin	275.94 \$
Transmission Bélisle Inc.	4 799.46 \$
Sanidépôt	250.39 \$
Service d'Entretien Ménager M.C.	1 379.70 \$
Juteau Ruel Inc.	250.99 \$
Martin Mailhot	2 200.00 \$
Centre de Rénovation Pine Hill	21.53 \$
Formules Municipales	27.59 \$
Kilmar Dépanneur Inc.	288.56 \$
Canadian Tire	34.46 \$
Kelly O'Brien	75.00 \$
Fosses Septiques Miron	195.46 \$
Matériaux McLaughlin Inc.	1 299.92 \$
Laurentides Re / Source Inc.	824.76 \$
Excavation Lambert Kelly	12 892.20 \$
Auto Parts	788.27 \$
H2LAB Inc.	334.29 \$
Location Madden Rental	131.39 \$
Maxiburo	416.58 \$
Martech	7 898.80 \$
Groupe CLR SRAD	5 334.85 \$
Service de Pneus M.K. 2005 Inc.	74.16 \$
Service de Recyclage Sterling	3 856.20 \$
Solutia Telecom	51.66 \$
Association du Lac Harrington	7 000.00 \$
ACE Accent Contrôles Électroniques Inc.	459.90 \$
Énergies Sonic RN S.E.C.	3 119.80 \$

I, the undersigned, assistant director general and assistant clerk-treasurer, certify that the Municipality of the Township of Harrington has the necessary available funds for the expenses listed above.

\_\_\_\_\_  
Mathieu Dessureault  
Assistant director general and  
assistant clerk- treasurer

**ADOPTED UNANIMOUSLY**

### **7.3 Filing of the July 2023 financial report**

Assistant director general Mathieu Dessureault, files the financial report for the month of July 2023.

2023-08-R179

#### **7.4 Transaction in settlement of a termination of employment**

**WHEREAS** the termination of employment of an executive within the Municipality, who should not be named under the terms of this resolution given the public nature but whose identity all members of the municipal council know;

**WHEREAS** the discussions undertaken between the parties to settle the terms of this termination of employment;

**WHEREAS** the settlement agreement, transaction and release agreed between the parties, a copy of which was submitted to the municipal council for examination, the purpose of which is to end and prevent any dispute relating to the end of employment of the person concerned;

#### **CONSEQUENTLY,**

It is moved by councillor Gerry Clark

And carried by a majority of council

- TO ratify the settlement agreement, transaction and release of which the council has previously taken cognizance;
- TO authorize the Mayor, Mrs. Gabrielle Parr, to sign the settlement agreement, transaction and release for the Municipality;
- TO authorize that the payments agreed to in the settlement agreement, transaction and release be made.

#### **ADOPTED BY MAJORITY**

**Six councillors voted for the resolution, one councillor voted against the resolution.**

2023-08-R180

#### **7.5 Renewal of Mrs. Lucie Côté's contract, Director of finance**

**WHEREAS** Mrs. Lucie Côté was hired on August 3<sup>rd</sup>, 2012 as assistant director general and assistant secretary-treasurer, as described in resolution no. 2012-08-R134;

**WHEREAS** since then, council has extended the hiring of Mrs. Lucie Côté;

**WHEREAS** since then, the council has changed the position of Mrs. Lucie Côté to director of finance;

**WHEREAS** the services of Ms. Lucie Côté are still required in terms of accounting as well as at various levels;

#### **CONSEQUENTLY,**

It is moved by councillor Chantal Scapino

And carried

And carried to extend the employment of Mrs. Lucie Côté as director of finance, one day or two per week or as needed, for a period of twenty-four (24) months, effective August 14<sup>th</sup>, 2023, by adding to the conditions currently in effect a salary increase according to the consumer price index established for the month of December 2022, by Statistics Canada, for the province of Quebec, namely 6.8%.

**ADOPTED UNANIMOUSLY**

**2023-08-R181**

**7.6 Authorization for the issuance of a VISA credit card from Caisse Desjardins d'Argenteuil for the assistant director general and assistant clerk-treasurer**

**WHEREAS** the municipality wishes to obtain a new VISA credit card and request the cancellation of the current VISA card;

**CONSEQUENTLY,**

It is moved by councillor Daniel St-Onge

And carried

- to authorize the issuance of a new VISA credit card by the Caisse Desjardins d'Argenteuil for Mathieu Dessureault, assistant director general and assistant clerk-treasurer;

- to ask the Caisse Desjardins d'Argenteuil to cancel the current VISA credit card.

**ADOPTED UNANIMOUSLY**

**2023-08-R182**

**7.7 Nomination of director general by interim**

**WHEREAS** the position of director general has been vacant since July 17<sup>th</sup>, 2023;

**WHEREAS** it is necessary to appoint an interim director general until the position is definitively filled;

**WHEREAS** council wishes to officially appoint Mr. Mathieu Dessureault, assistant director general, as interim director general until the position is officially filled;

For these reasons

It is moved by councillor Julie James

And carried

**THAT** Mr. Mathieu Dessureault be appointed as interim director general until the position is definitively filled;

**THAT** to this effect, Mr. Dessureault benefits from a retroactive salary increase of 10% of all of his total compensation as of July 17<sup>th</sup>, 2023.

**ADOPTED UNANIMOUSLY**

**2023-08-R183**

**7.8 Support for the Harrington Valley Community Center's request under the New Horizons for Seniors Program**

**WHEREAS** the Harrington Valley Community Center wishes to apply for financial assistance under the New Horizons for Seniors program;

**WHEREAS** the importance and crucial role that the Harrington Valley Community Center plays with the senior population of Harrington;

**WHEREAS** the Harrington Valley Community Center wishes to submit a project to repair and renovate the community center to better serve seniors but also all users of the Center;

For these reasons

It is moved by councillor Robert Dewar

And carried

**THAT** the municipal council support the Centre communautaire de la Vallée d'Harrington organization in its approach for financial assistance under the New Horizons for Seniors program.

**ADOPTED UNANIMOUSLY**

**2023-08-R184**

**7.9 Authorization of a filing by the MRC d'Argenteuil aimed at sharing a professional resource in communication and graphic design within the framework of the Regions and rurality fund – Part 4 – Support for intermunicipal cooperation**

**WHEREAS** the municipality has taken note of the Guide for organizations concerning section 4 – Support for intermunicipal cooperation of the Regions and Rurality Fund;

**WHEREAS** the municipalities of Grenville and Harrington wish to present a project aimed at hiring and sharing a professional resource in communication and graphic design within the framework of financial assistance;

For these reasons

It is moved by councillor Richard Francoeur

And carried

**THAT** the Municipality of the Township of Harrington undertakes to participate in the project aimed at hiring and sharing a professional



resource in communication and graphic design and to assume part of the costs;

**THAT** council authorizes the submission of the project under component 4 - Support for intermunicipal cooperation of the Regions and Rurality Fund;

**THAT** council appoints the MRC d'Argenteuil as the organization responsible for the project and asks it to submit a request for financial assistance under this program.

#### **ADOPTED UNANIMOUSLY**

2023-08-R185

**7.10 Authorization to the MRC d'Argenteuil to file a financial request under component 4 of the Regions and Rurality Fund (FRR) of the Ministry of Municipal Affairs and Housing, which is entitled Support for the vitalization and to intermunicipal cooperation, to finance a consolidation study on the management of residual materials**

**WHEREAS** the regulation on a selective collection system for certain residual materials of the Government of Quebec, which came into force on July 7<sup>th</sup>, 2022, aims to oblige companies that market containers, packaging and printed matter, to implement and support financially a system for the selective collection of residual materials generated by these products in order to recover and reclaim them (Q-2, r. 46.01);

**WHEREAS** Éco Entreprises Québec (ÉEQ) is a non-profit organization that since 2005 has represented producers of containers, packaging and printed matter in their financial responsibility with regard to curbside recycling;

**WHEREAS** on October 24<sup>th</sup>, 2022, ÉEQ was appointed by RECYC-QUÉBEC as the management organization designated to represent companies in the financing and implementation of the selective collection of recyclable materials;

**WHEREAS** partnership agreements must be established between ÉEQ and all municipal organizations in Québec in view of the start of the modernization of curbside recycling on January 1, 2025;

**WHEREAS** article 12 of the by-law concerning a selective collection system for certain residual materials prescribes favoring the conclusion of contracts with the RCMs or with a group of municipalities, in order to optimize the collection and transportation of residual materials;

**WHEREAS** the governance of residual materials management is a key issue due to the territorial specificities of Argenteuil;

**WHEREAS** the 2023-2030 PGMR came into effect on June 14, 2023 and identifies measure 3.1 as a priority in 2023, namely establishing the best governance structure in GMR, the objective of which is to continue and complete the analysis of governance options for residual

materials management, in order to establish the structure to recommend;

**WHEREAS** the modernization of the selective collection of recyclable materials is an opportunity to reopen the discussion on the governance of all residual materials on the territory of Argenteuil;

**WHEREAS** a study to identify scenarios for grouping residual materials collection is necessary, in order to assess the cost-benefits of these management changes;

**WHEREAS** to do this, the firm STRATZER submitted on July 12, 2023 an offer of services (in the form of a bank of hours) for the study of a possible grouping of waste collection for the territory of Argenteuil, for a maximum amount of \$35,200, plus taxes and expenses;

**WHEREAS** time in professional resources both locally and regionally will be necessary to carry out this study;

**WHEREAS** Bill 47, An Act to ensure the implementation of certain measures of the 2020-2024 partnership between the Government of Quebec and the municipalities, was assented to by the National Assembly on December 11, 2019, thus creating the Regions and Rurality Fund (FRR

**WHEREAS** that the intermunicipal cooperation axis of section 4 – Support for municipal revitalization and cooperation of the FRR aims to encourage collaboration between municipal organizations by increasing the number of intermunicipal cooperation projects allowing the improvement services offered to citizens;

**WHEREAS** the Ministry of Municipal Affairs and Housing (MAMH) currently offers a financial assistance program under component 4 of its Regions and Rurality Fund specifically relating to intermunicipal cooperation that can cover up to 50% of the costs of such a study;

**WHEREAS** the MRC d'Argenteuil wishes to file a request for financial assistance from the MAMH under this program and that a resolution from each of the local municipalities covered by the said study is necessary for the filing of the request;

**WHEREAS** the Municipality of the Township of Harrington has taken note of the Guide for organizations concerning section 4 – Support for intermunicipal cooperation of the Regions and Rurality Fund (FRR);

**CONSEQUENTLY,**

It is moved by councillor Daniel St-Onge

And carried that:

1. **THAT** the council of the Municipality of the Township of Harrington authorizes the filing by the MRC d'Argenteuil of a request for financial assistance within the framework of component 4 –

Support for municipal cooperation of the Regions and Rurality Fund (FRR) to finance the costs related to the granting of a mandate to carry out a study evaluating the governance model and the groups concerning the management of residual materials;

2. **THAT** the Municipal Council of the Municipality of the Township of Harrington appoints the MRC d'Argenteuil as the organization responsible for the consolidation study.

**ADOPTED UNANIMOUSLY**

2023-08-R186

**7.11 To authorize repair work to the roof of the town hall**

**WHEREAS** repairs to the roof of the town hall are necessary in order to proceed, in particular, with the repair of the fallen fascias, the supply and installation of snow barriers and the replacement of gutters;

**WHEREAS** the service offer of April 13<sup>th</sup>, 2023 received by Aluminum J. Clément in order to proceed with the work;

For these reasons

It is moved by councillor Chantal Scapino

And carried

**TO** authorize the supply, installation and repair work for the roof of the town hall for the sum of \$10,290.26 (all taxes included) by the company Aluminum J. Clément.

**ADOPTED UNANIMOUSLY**

**8. Public work**

2023-08-R187

**8.1 Local road assistance program – Authorization to sign an agreement with the Ministère des Transports concerning the granting of financial assistance under the local road assistance program – Local road maintenance component (PAVL) 2023**

**WHEREAS** under the first paragraph of section 4 of the Transport Act (CQLR, c. T-12), the Minister may grant subsidies for transportation purposes;

**WHEREAS** the local road assistance Program, hereinafter the "Program", approved by the decision of the treasury council of February 9<sup>th</sup>, 2021, is intended to assist municipalities in the planning, improvement and maintenance of road network infrastructure for which they are responsible;

**WHEREAS** the Program includes a maintenance component, hereinafter the "Component", which aims to carry out routine, preventive and palliative maintenance of local roads, level 1 and 2, from the inventory sent to the Beneficiary, as well as the bridge elements for

which municipalities are responsible and which are located on these roads;

**WHEREAS** the project of the Municipality of the Township of Harrington has been retained under this Component and that the Minister agrees to pay the Municipality of the Township of Harrington, Beneficiary, financial assistance to enable it to carry out its project;

**WHEREAS** it is necessary to enter into this financial assistance agreement, hereinafter the “Agreement”, in order to determine the obligations of the Parties in this context;

**WHEREAS** the council has taken note of the terms and conditions of application of the Maintenance component within the framework of the PAVL program but also of the financial agreement and undertakes to sign it to respect them;

**CONSEQUENTLY,**

It is moved by councillor Robert Dewar

And carried that the Municipality of the Township of Harrington authorizes the mayor, Gabrielle Parr and the director general to conclude and sign for and on behalf of the Municipality of the Township of Harrington, an agreement with the Ministry of Transport, concerning the granting of financial assistance under the maintenance Component of the local road assistance Program (PAVL) 2023.

And that the council confirms its commitment to have the eligible work carried out according to the application terms and conditions in force, recognizing that in the event of non-compliance with the latter, the financial assistance will be terminated.

**ADOPTED UNANIMOUSLY**

2023-08-R188

**8.2 Authorization to pay the costs related to the work to relocate the telecommunication poles on Lac des Esclaves Road**

**WHEREAS** it is necessary to move the telecommunication poles as part of the work on Slave Lake Road;

**WHEREAS** to do so, the municipality must pay 50% of the costs related to the moving work;

For these reasons

It is moved by councillor Julie James

And carried

**TO** authorize the payment of the sum of \$10,345.15 (all taxes included) to Bell Canada for the work of moving the poles on Slave Lake Road.

**ADOPTED BY MAJORITY**

Councillor Gerry Clark abstained from voting on this resolution.

2023-08-R189

**8.3 To authorize repair, reloading and improvement work on the Harrington Road Gamble Mines portion**

**WHEREAS** erosion and flow problems significantly affect the Harrington Road Gamble Mines portion;

**WHEREAS** it is the will of council to carry out repairs on Harrington road, Gamble Mines portion;

**WHEREAS** according to the intervention plan, reconstruction work on Harrington Road, Gamble Mines portion, is only scheduled for 2026-2027;

**WHEREAS** the recommendation of the Director of Public Works to proceed, in particular, with the reshaping of ditch, the addition of granular materials, the compaction and the addition of calcium on portions deemed urgent on Harrington Road, Gamble Mines portion;

For these reasons

It is moved by councillor Gerry Clark

And carried

**TO** authorize the work, not exceeding \$25,000 plus applicable taxes for repair and improvement work on Harrington Road, Gamble Mines portion.

**ADOPTED UNANIMOUSLY**

**9. Urbanism and environment**

2023-08-R190

**9.1 Municipal Inspector – Isaac Donald Makoua – application of all regulations**

**WHEREAS** that it is necessary to identify a civil servant for the application of certain laws and regulations in order, in particular, to be able to issue and follow up on statements of offence;

**CONSEQUENTLY,**

It is moved by councillor Richard Francoeur

And carried:

**TO DESIGNATE** Mr. Isaac Donald Makoua as a designated official for the application of all municipal regulations relating to urban planning and the environment.

**ADOPTED UNANIMOUSLY**

2023-08-R191

**9.2 Subdivision application number 2023-10012 Lots: 6 067 996 and 6 068 107**

**WHEREAS** following the study and analysis by the planning advisory committee, subdivision project number 2023-10012 respects the objectives and criteria of PIIA by-law number 258 2016 on site planning and architectural integration (PIIA 01);

**WHEREAS** the planning advisory committee recommends the subdivision of lots 6,067,996 and 6,068,107 into 4 lots as specified in the plans prepared by Murray Maltais and associates;

**WHEREAS** the design of the proposed subdivision respects the preservation of the natural and landscape characteristics of the mountainous areas;

**WHEREAS** the driveway entrances are existing and were built according to the topography, thus limiting the impact on the landscape and fragmentation of the wooded areas;

**WHEREAS** the design of the irregular shapes of the projected lots such as broken side lines was made according to the topographical constraints and the areas of steep natural slopes;

**CONSEQUENTLY,**

It is moved by councillor Daniel St-Onge

And carried

After study and analysis, following the recommendation of the CCU to accept the subdivision project number 2023-10012 since it meets the objectives and criteria of the PIIA by-law number 258-2016 on site planning and architectural integration (PIIA 01).

**ADOPTED UNANIMOUSLY**

**10. Question period**

The mayor answers the questions addressed to her by the citizens present at the sitting.

2023-08-R192

**11. Closing of the sitting**

It is moved by councillor Robert Dewar and carried that the sitting be closed at 8:05 p.m.

**ADOPTED UNANIMOUSLY**

I, Gabrielle Parr, mayor, certifies that the signing of these minutes is equivalent to the signing by me of all the resolutions it contains within the meaning of article 142 (2) of the *Municipal Code of Quebec*.

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**Gabrielle Parr**  
Mayor

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**Mathieu Dessureault**  
Assistant director general and  
Assistant clerk-treasurer